

邮件搬家至【校友邮箱】指南 How to move mail to 【Alumni Mailbox】

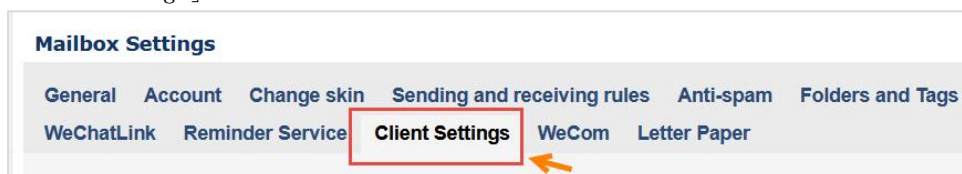
Ver: ITSC2026070801

1. 登录在校时原来的学生邮箱
Log in to the original student mailbox

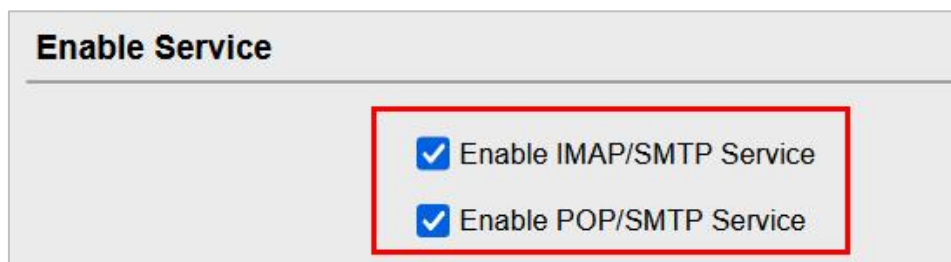
- a) 进入设置
Click [Set]



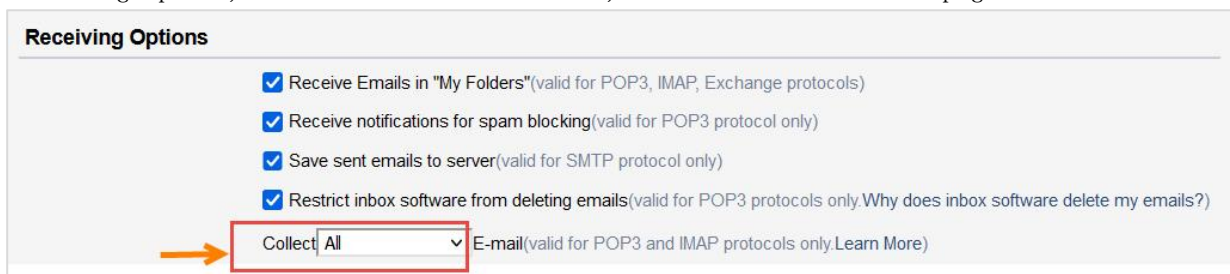
- b) 点击“客户端”设置
Click [Client Settings]



确认 IMAP/POP 客户端收取邮件服务已开启
Ensure IMAP/POP client service is enabled



收取选项，确认选择收取全部邮件，并在页面点击保存
Receiving option, select collect all emails, and click save on the page



- c) 注意：如果邮箱绑定了微信验证登录的，请取消绑定，否则无法迁移邮件到校友邮箱
Note: If the mailbox is bound to WeChat verification login, please cancel the binding,

otherwise the email cannot be moved to the alumni mailbox



安全登录：取消绑定微信验证

Secure Login: Disable security login

2. 请使用另外一个网页浏览器登录校友邮箱

Log in to the alumni mailbox with another web browser

举例：登录原学生邮箱使用浏览器：Chrome，登录校友邮箱使用 Firefox 或其他浏览器

For example, use Chrome to log in to the original student email, and Firefox or other browsers to log in to the alumni email.

a) 访问校友网并登录校友邮箱

本科生：<https://alumni.bnbu.edu.cn/xyfw/xyzsyx.htm>

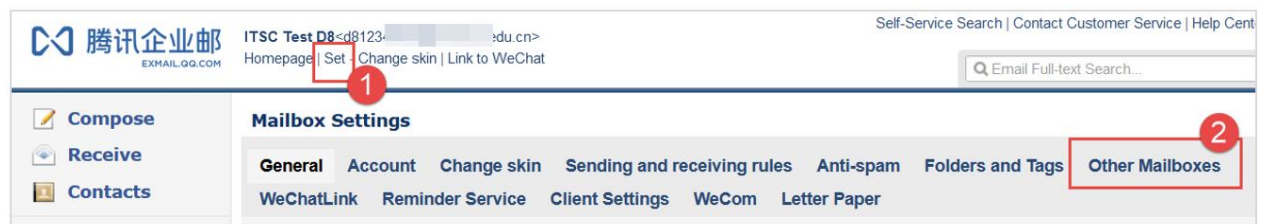
UG：<https://alumni.bnbu.edu.cn/xyfw/xyzsyx.htm>

研究生：<https://gs.bnbu.edu.cn/graduate/alumni.htm>

GS：<https://gs.bnbu.edu.cn/graduate/alumni.htm>

b) 点击【设置】，然后点击【其他邮箱】

Click [Set], and then click [Other Mailboxes]



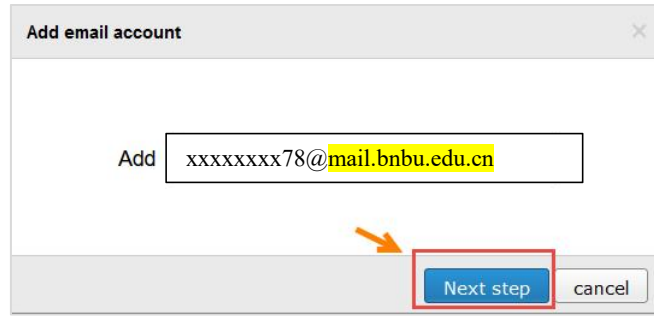
c) 点击【添加其他邮箱账户】

Click [Add other email accounts]



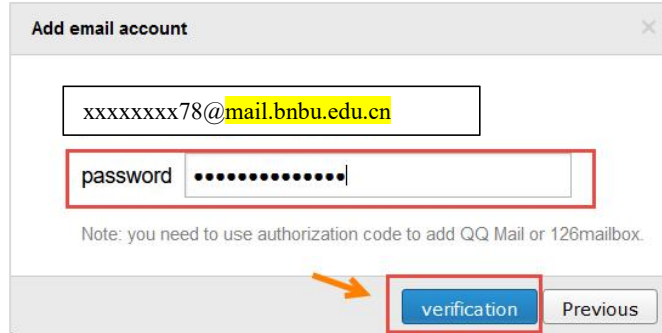
填写在校时原来的完整邮箱地址：（例如：xxxxxxx78@mail.bnbu.edu.cn）

Fill in the original student full email address



点击下一步，输入密码，点击【验证】：

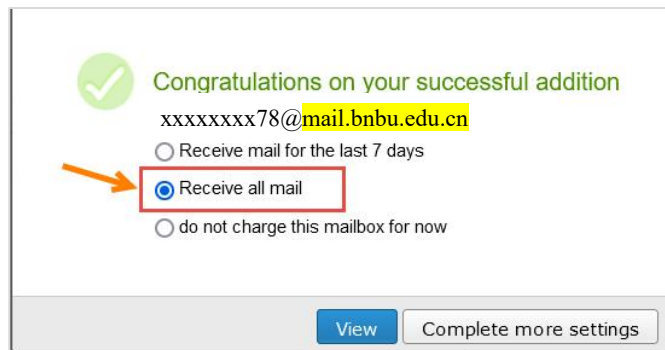
Click Next step, enter the password, and click [Verification]:



d) 验证成功后看到以下窗口，请选择：**收取全部邮件**：

After the verification is successful, you will see the following window, please select:

Receive all email:



e) 点击[View]查看，**完成**。

Click [View] and finish.

在邮箱首页左边菜单，其他邮箱，可看到迁移过来的**原在校邮箱里【收件箱】**的邮件：

In the left menu of the mailbox homepage, other mailboxes, you can see the migrated mail (for email in the **inbox** of original mailbox) :

腾讯企业邮 EXMAIL.QQ.COM ITSC Test D8<d812...78@mail...edu.cn> ▼
Homepage | Set - Change skin | Link to WeChat Settings of the em

Compose
Receive
Contacts

Inbox
Starred Email ★
Notice 🔔
Draft
Sent
Trash
Spam
Other Mailboxes(5)
p9123...(5)

p9...78@mail...edu.cn(Total 5 seal,among them Unread
write a letter| Receive Email(Last charge: 1 Min ago, did not receive a new email.))S

Delete Delete Permanently Forward Report Mark All as

☐	☐	Sender	Subject
Last Week (2seal)			
☐	☐	PC	急答赛的通知
☐	☐	PC	公示
Earlier (3seal)			
☐	☐	Ca	务满意度调查
☐	☐	P	1
☐	☐	Car	待你的

Select: All - None - Read - Unread

The End.
Prepared by ITSC